Digital Citizenship Plan | 2026-2027

Rideau Park School

Digital citizenship is about using technology and participating in digital environments. It is key to helping our students learn to use available technology responsibly in the classroom and beyond. This Digital Citizenship Plan addresses how we work to build a community where we live and work together as digital citizens.

Relevant contextual information about our school and School Development Plan:

- Rideau Park School is a K-9 school with school development planning focused on fostering a sense of belonging and connectedness through authentic personalization / differentiation to increase disciplinary literacy (in English Language Arts and each subject-discipline) as well as numeracy and number sense.
- Technology is regularly used by middle school students for collaboration and demonstrating understanding
- Technology is beginning to be used as a tool for learning by elementary students.
- Many students have access to personal devices (cell phones, tablets, smart watches, laptop computers)

Relevant evidence and data that informs our Digital Citizenship Plan:

- Our Division I learners, students are new to using digital tools for learning
- Students need support in balancing their screentime and online (Question: 'I take care of myself by making sure I don't have too much screen time.")
- Students need support with understanding and adhering to copyright and how to use AI tools effectively. (PLC discussions)

Long Term Goal	Competency	Short Term Goals	Outcomes	Activities & Resources	Measures
Long term goal #1 Learners will develop skills using digital tools to support and enhance learning	**Involved** I leverage digital tools to learn, express my creativity and collaborate with others	**Short term goal #1** Students will use Google tools to support and enhance their learning	Students will understand how to use Google tools and make decisions on which tools will suit their learning needs	Teachers will design tasks that incorporate Google tools Video or text-based tutorials on Google tools available in Insite	Increase in student use of Google tools to demonstrate their learning Increased student engagement when

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				Teachers will design tasks that incorporate Google tools	completing learning tasks within the digital environment
		Short term goal #2 Students will use *Canva for Education, Adobe Creative Cloud, Loom* and other applications to support and enhance their learning	Students will understand how to *use Canva for Education, Adobe Creative Cloud, Loom* and other applications to make decisions on which application will suit the learning task and their learning needs	Teachers will design tasks and/or encourage students to use these creative applications to complete learning tasks. Teachers will familiarize themselves with features of these creative apps via video or text-based tools available in Insite	Increased student engagement when completing learning tasks withing the digital environment An increase in students using a variety of digital tools in more complex ways to create and share their learning. Increased competency and confidence when using the applications such as Canva for Education, Adobe Creative Cloud, Loom and other applications
Long term goal #2 Learners will self-monitor technology use considering respect of others and personal well-being	**Balanced** I balance time online and offline to promote positive mental, emotional and physical well-being.	**Short term goal #1** Students will understand the physical and emotional effects of long-term technology overuse	Students will follow school and classroom norms for appropriate times and purposes for technology use.	Review resources on Digital Citizenship Insite Pages Direct teaching of wellness lessons related to technology	An increase in students advocating for breaks in technology use. An increase of student awareness and self-

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	I understand appropriate times and situations to use technology.		Students will identify physical and mental signs that necessitate taking a break from technology.	Personal Mobile Devices and Social Media in Schools	monitoring for when a break from technology would be beneficial.
Long term goal #3 Students will develop skills with how to incorporate research findings into responses reflecting their own authentic voice and style of writing	**Responsible** I understand and adhere to copyright. I understand how to make responsible decisions when using AI tools	**Short term goal #1** Students will develop skills to write original responses utilizing information found in text and media sources	Students will utilize applications like *Rewordify* and *Grammarly* to assist them to reword and with incorporating information found through research into their own opinions, responses and reflections. Students will identify source materials by including a source list and/or in-text citations.	Direct teaching of how to reword source materials into original student responses. Review resources on Copyright available in Insite Teachers will familiarize with *Rewordify* and *Grammarly* applications.	Decrease in students cutting and pasting from source material and submitting as an original response. Increase in student understanding when utilizing text and media sources Increase in level of achievement with 'Demonstrates skills and processes for inquiry and research'
		Short term goal #2 Students will develop skills to use Artificial Intelligence (AI) tools responsibly.	Students will develop skills to know when it is a good choice to use an AI tool.	Review resources on AI for Learning available in Insite.	Decrease in students submitting an assignment that has come directly from an AI tool.

Next Steps and Focuses for the Coming School Year

- Reviewing new information and PL available for competencies with AI
- Well-being Survey and CBE Survey data