



Rideau Park School

School Digital Citizenship Plan 2025-2026

This plan is one component of the CBE Digital Citizenship Process. Schools must complete this plan:

- to be compliant with [Administrative Regulation 1062](#) Responsible Use of Electronic Resources
- to allow students to connect to the school's wireless network with their own devices.

The plan is meant to guide the school's work in these areas:

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1. Student Safety

Outcomes for student online safety include:

- ☐ The school has an admirable use policy (AUP) modeled on [AR1062](#): Responsible Use of Electronic Information Resources, and [AR6005](#): Student Code of Conduct and it has been communicated to students.
- ☐ Appropriate ICT outcomes relating to digital citizenship have been infused in core subjects that relate to student safety.
- Consequences for inappropriate use have been communicated to students through the Admiral Use Policy and in alignment with [AR6006](#): Progressive Discipline.

Describe school strategies to keep students safe when they are online:

- Using computers under teacher supervision
- Sites are bookmarked
- Sites are previewed prior to student use

- Rely on system controls
 - Reminders of Digital Citizenship resources and competency development
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2. **Student Learning**

Student learning outcomes and competencies relating to digital citizenship include:

- ICT outcomes relating to digital citizenship have been embedded in appropriate curricula. Click here to see the [ICT Program of Studies](#).
- Students are aware of information regarding the reliable and authoritative resources that are currently available for all CBE students, parents/guardians, and staff.

Describe how the school will meet student learning outcomes relating to digital citizenship:

- Providing access to a variety of technology in the classroom (I-pads, smartboards, computers, etc.)
 - Each teacher will share resources based on "Digital Citizenship" outcomes/competencies with classes
 - Teachers are aware of the ICT Program of Studies
 - Students will be reminded of how to use devices for learning purposes and to let an adult know immediately if they have accessed an inappropriate website or information.
 - [AR1062](#): Responsible Use of Electronic Information Resources
 - [AR6005](#): Student Code of Conduct
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3. **Staff Professional Development**

Staff professional development outcomes include:

- Teachers are aware of issues relating to student online safety and digital citizenship competency development;
- Teachers are aware of the potential impact of digital technologies on student learning;
- Teachers are aware of professional development resources relating to digital citizenship.
- Teachers are aware of [The Education Plan](#)

Describe how the school will meet staff professional development outcomes relating to digital citizenship:

- ongoing Staff Professional Learning to make teachers aware of professional development opportunities relating to Digital Citizenship

-awareness of Administrative Regulations governing electronic resources, such as:

- [AR1062](#): Responsible Use of Electronic Information Resources,
 - [AR1063](#): Calgary Board of Education Internet Web Presence,
 - [AR1064](#): Public Sharing of Student Information,
 - [AR1061](#): Responsible Care and Security of Information, and
 - [AR1067](#): Use of Social Media.
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4. **Student Personal Mobile Devices** ([AR6008](#))

Outcomes relating to student-owned devices include:

- An Awareness of “Away for the Day” policies relating to Personal Mobility Devices (PMD)’s and which students have a PMD Exemption to use their device for learning purposes
- Students and staff are aware of their rights and responsibilities regarding the use of student-owned devices in schools, within allowable exceptions
- Issues relating to student-owned devices, within approved exemptions, have been clearly articulated for students and staff. These include:
 - Always keeping their devices in a secure location;
 - Responsibility in case of loss, theft or damage;
 - Technical support.

Describe how the school will meet outcomes relating to student-owned devices:

- Student-owned devices being used during class time will be used for learning purposes only, within Away for the Day policies pertaining to Personal Mobility Devices (PMD’s)
 - Students will need to link to the school’s wi-fi network ([CBE Get Connected](#)) & will therefore need to follow CBE expectations for acceptable and safe usage:
 - [AR1062](#): Responsible Use of Electronic Information Resources
 - [AR1061](#): Responsible Care and Security of Information
 - [AR6008](#): Student Personal Mobile Devices
 - Technical support for personal devices is limited to troubleshooting and “[Technical Support for Students & Parents](#)”. Students can borrow a school device if needed.
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5. **Parent Communication**

Outcomes relating to parent communication include:

- The school has communicated information about the school's digital citizenship plan to parents.
- The school has informed parents of issues relating to use of student-owned devices in school including
 - o Staff and student rights and responsibilities;
 - o Student readiness criteria;
 - o Liability in case of theft, damage or loss;
 - o Impact on student learning.

Describe how the school will communicate this to parents:

- Admirable Use Policy Agreements (Grades K-4 & Grades 5-9)
- Rideau Park School website, [Digital Citizenship page](#)
- Parents are asked to complete the Annual Authorizations at the beginning of each school year, which includes information about [AR1064](#): Public Sharing of Student Information.